

Welcome Society Leaders!

Societies exist to advance BJU's mission of developing Christ-like character by fostering peer relationships focused on serving God, one another, and the world around them. The following guide is an alphabetized categorically for your reference. If you have any questions or suggestions, please email CJ Billiu and/or Natalie Conn and they will be happy to get back with you. Thank you in advance for your service as a society officer this semester. You have an incredible opportunity and responsibility to develop yourself, lead your peers, and serve your community by God's grace!

Alumni Involvement in Society

BJU wants to maintain a great relationship with their Alumni while ensuring current students have the opportunity to develop themselves as leaders. Here are the following ways alumni can be involved in society:

1. One area alumnus may speak in a society function (Friday meeting or prayer meeting only) on one occasion each semester. The CLD Director must approve the alumnus's name before he or she is asked to speak.
2. Except for athletic events, alumni may not be invited to any other society activities (including outings and society induction) without permission.

Athletic Competition

As the leader of your society, it is vital that you set the standard for your society's department at athletic activities. Seek to maintain Christlike behavior during your society's athletic activities.

1. Society cheers and comments should be positive statements regarding your own team rather than negative statements degrading the other team or game officials.
2. Seek to maintain proper deportment at all times as you represent your society and ultimately the Lord.

Attendance

The secretary of your society is responsible to record attendance for your society. The attendance sheets and scanners need to be turned in no later than 12 p.m. following Friday society meetings to the Center for Leadership Development.

Audit Expectation

- There will be an audit of all society accounts at least once each semester by the Inter-Society Council Treasurer. A report of the Treasurer's findings is submitted to the CLD Director.
- There will be audits for the society secretary and chaplains at the end of each semester. The purpose for these audits is to assist you in your planning and preparation throughout the course of the semester. It is important that you are keeping accurate and up to date records of your finances and society officer meetings.

Brother/Sister Society Activities

The CLD encourages coordinated events with brother/sister societies. Here are a few ideas:

- Plan a joint brother/sister outing.
- Plan a joint service project (speak with the Community Service Council about specific projects and ideas)
- Plan a joint prayer meeting
- Plan a joint Friday society meeting.
- Plan a joint dinner at the pavilion.

Catering Services

See [Catering Services](#) for a list of recommended caterers.

Cheers

1. The CLD Director must approve all new society cheers.

Colors (society)

1. A society may change its colors no more than once every 10 years.
2. Societies must purchase uniforms in accordance with their dominant and secondary colors and use those uniforms for competition.
3. The intramural sports supervisor (Coach Mike LeViere) must approve all uniform purchases. The correct colors and size of numbers are of special importance.

Community Service Council Representative

1. Your society representative will keep your society informed of upcoming projects and seek to recruit members of your society for CSC activities.
2. The [CSC Director](#) can answer all questions about the CSC.

Constitution

1. A copy of your constitution is kept on file in the Center for Leadership Development Office.
2. Societies wishing to change their constitutions can email the CLD Director for approval before submitting them for ratification by their society.
3. Each semester the president should check the constitution to make sure the CLD Director has an accurate copy and that the constitution is up-to-date.
4. You are encouraged to give a copy of your constitution to every member of your society (or at least your freshmen) at the beginning of every year.

Elections

1. All nominations and elections of officers must be held on the date and time specified by the Records Office. All society nominations must take place in accordance with the Center for Leadership Development process for society officer nominations held on Student Central. Society nominations will be open based on the date scheduled in the calendar of events.
2. Each elected officer should receive a 51 percent majority. Start with no more than five or six members on the ballot. Narrow the number of candidates to two. Next, get a majority vote for

one person. Any other method is usually deficient or unfair. Ask the CLD Director if you have additional questions.

3. Avoid using paper ballots and other methods of counting votes. Use the raising of hands for voting or other methods discussed with the CLD Director.
4. Do not elect someone who has not received proper approval. He or she may not be allowed to hold the office.
5. Your constitution should have some specifics about how to run your elections. Please follow your constitution or correct it to reflect the changes you make.

Finances

You should always know how much money is in your society account. Bob Jones University will not forward any money to any society that overspends.

Following are some suggested points to keep in mind:

1. When ordering jerseys, uniforms, etc.:
 - Consult [Coach Mike LeViere](#) for the process in ordering society uniforms
 - Be sure everyone knows what is being ordered and how many.
 - Get an exact price per item and the total cost.
 - The money should be in hand before placing the order; do not rely on commitments.
 - The items should be received and paid for during the semester they are ordered.
2. Have a regular report from the treasurer at officers' meetings.
3. Consult this guide concerning activities and duties of the treasurer.
4. Taking notice of some of these basic guidelines will help you to keep from doing financial harm to your society. We count on your proper stewardship of the Lord's money.
5. ***Please do not ask society members for direct donations to fund the society. If you have any questions please contact the CLD.***

Fines

The Inter-Society Council assesses society fines when societies do not uphold University or Inter-Society Council expectations. All fines not specified below are decided by the ISC Directors and the CLD Director. If you wish to appeal a society fine, please contact the ISC Treasurer ISCtr@bju.edu within one week of receiving notice of the fine.

	Fine	Offense
Audits	\$15	Incomplete audit
	\$25	Failure of audit
	\$5	Late submission / minor incomplete
Outings	\$20	Late bus reservation
	\$20	Late outing plan sheet
	\$25	Inappropriate conduct at outing

Note system	\$10	Late note delivery (after 10 p.m.)
	\$25	Failure to deliver the notes
	\$25	Rowdy behavior during delivery
Publications	\$25	Unchecked/Inappropriate society gear
	varies	Inappropriate publications on social media
Rush week	\$15	Anything attached to or leaning on trees, etc.
	\$25	No representative at Thursday induction meeting
	\$100	Bonfires
	\$20	Booths up before or after approved time during Rush Party
	\$50	Altering society induction plans after approval
	\$50	Joy riding (traffic ticket also possible)
	\$25	Former or non-member at induction (fine is per person)
Society meetings	\$10	Late attendance sheet (after 12 p.m.)
	\$5	Late attendance sheet from Scholastic Bowl participants (after 12 p.m.)
	\$25	Inaccurate reporting of attendance
	\$25	Copyright violation
	\$25	Playing unchecked media (music, video, powerpoint)
	\$50	Damage to society room (in addition to repair costs) (\$100 for second incident)
	\$25	Letting out early or late
	\$25	Leaving room in disarray
	\$25	Food or drink in society room that disallows food without permission
	\$5	Blocking windows of a society room
	\$5	Standing on chairs, or sitting on A/C units, desks, etc. (per person)
	\$25	Unchecked speaker
	\$25	Women in men's society without permission and vice versa
	\$25	Minor horseplay
	\$50	Major horseplay
	\$25	Scholastic Bowl misconduct
Sports program	\$25	Forfeiture of game

	\$25	Leaving trash on field after game
Miscellaneous	varies	Other

Fund-Raisers

1. The CLD Director must approve all society fund-raisers.
2. Societies may solicit only their brother or sister society or their parents for financial support. Presentations by men in a women's society and vice versa must be approved by the CLD Director.
3. Pledges/Dues cannot be required.

The society allocation is enough for each society to carry on its business at a conservative level of expenditure. Our intent is to teach good stewardship of current resources and disciplined spending within a budget. We do not want to foster a welfare mentality that attempts to raise the standard of living outside of present resources, hoping for some windfall down the road.

Induction Night

The purpose of Induction Night is to welcome new members into a society of brothers or sisters in Christ. Everything about the evening should be done in love, seeking to honor the Lord. Any form of verbal or physical abuse will be dealt with quickly and firmly. **Hazing will not be tolerated.** As a leaders in your society, it is your responsibility to communicate to your members the gravity of these guidelines. If you have any questions over the appropriateness of anything your society would like to do, please speak to the CLD Director.

Guidelines - Induction Night

1. Every induction meeting must conform to the spirit and standards of Bob Jones University.
2. No women may be in men's induction locations and vice versa.
3. **Hazing (harassment by abuse or ridiculous treatment in any form---verbal or physical) is prohibited.**
4. Since classes are held in the society rooms on Friday, nothing may be brought into these rooms for induction until after classes Friday.
5. **No old students or alumni are allowed in your induction meeting.** Society presidents are personally responsible to see that all visitors leave.
6. No furniture may be moved in or out of any room.

In order to make each freshman feel a part of the induction activities, societies should plan activities that get them involved collectively at the start of their induction rather than have some waiting in the hall while each one is inducted individually.

Integrity of the Society

Integrate: To make into a whole by bringing all the parts together; unify; to join with something else; to unite.

A society with integrity is one where all of its activities and functions contribute to the overall whole of developing productive, cooperative, godly relationships. It is not contradictory or deceptive from what it is

supposed to be or from what it says it is. *Societies at Bob Jones University should develop productive, cooperative, godly relationships among members of the student body.* You have an opportunity to develop yourself, lead your peers, and serve your community as society leaders this year.

Note the following:

- *Productive:* Together something useful is created (skit, extension, service project, sports team).
- *Cooperative:* Something useful is created through the participation of several people.
- *Godly:* Everything that is created has God's approval and never points His people back into the world from which they came, nor does it feed their carnal natures.

Goal: Set out to have as the goal of your officer-team to create and maintain society integrity by leading every activity toward the end of developing productive, cooperative, godly relationships among your members.

Inter-Society Council

Membership

1. Active membership
 - Men's and women's directors of Inter-Society Council
 - All members of ISC Executive Council
 - President and vice president of each campus society
 - Chaplains of each campus society
2. Cooperating membership
 - a. Honorary members
 - Presidents of the Student Leadership Council
 - CSC Director
 - b. Limited privileges
 - May attend all regular Inter-Society Council meetings
 - May act only in an advisory capacity
 - May not make any nomination, vote at any meeting or enter into any policy-making procedures

Responsibilities

1. Inter-Society Council meetings
 - a. Every active member is required to attend all official Inter-Society Council functions.
 - b. A president, vice president, or chaplain must first have the approval in order to miss any function (e-mail: ISCmdir@bju.edu or ISCwdir@bju.edu).
2. Inter-Society Council projects
 - Society Rush activities
 - Induction night program
 - Other appointed committees
 - Chaplain's forum when scheduled

Media Presentations

The data projectors in the classrooms have been provided by university alumni and are there for you to use. Please take care not to damage the equipment. Societies that do not have data projectors available to use in their rooms may reserve a projector on a first come basis from the Instructional Technology Services.

Projector Policy

- Projectors may be used for any purpose - informational or recreational. However, any recreational use must be approved by the Center for Leadership Development before the students show it. Informational uses do not need any prior approval.
- Projectors may be used only for regularly scheduled society meetings in their assigned classrooms: Friday society meeting and Tuesday night prayer meetings.
- Societies without a permanent data projector in their room may borrow one from Technology Resources on a first-come, first-served basis. However, email techres@bj.edu to reserve a projector.
- Permanently mounted data projectors in classrooms are operated by remote control only. Under no circumstances should a society member stand on a table, chair or other device in order to turn the projector on or off using the projector itself. Use the remote control that is provided in the teacher desk of the room and then replace the remote control back in the drawer of the teacher desk when you are finished. If your projector is not operating correctly, send an email to techres@bj.edu.
- Only data projectors and adapters are available for society use from the Technology Resources and they must be used inside campus buildings. Societies may not borrow projectors for off campus events like outings or rush activities.

Meetings (society)

Officer Roles in Weekly Meetings

See the Society Officer Overview for detailed information for specific offices at www.bjuclld.com/isc

Society President

The society president should moderate each of the society meetings unless he/she delegates it to another officer. The duty for planning and organizing each meeting rests with the society president.

Society Vice President

The society vice president is responsible to assist the president in the planning and organization of each of the society meetings. Should the president not be available to moderate the meeting the vice president should step in to take over.

Society Chaplain

Lead times of spiritual encouragement in Discipleship meetings, Friday society meetings, Tuesday prayer meetings, and other times. Please note that this time is not a time for long sermons, but a time for teaching. This fact does not mean that it should lack inspiration, application, or warmth. Its primary purpose, however, is instructional.

Society Chorister

Song leading

The chorister works in cooperation with the chaplain in planning the opening challenge at each society meeting. Put some thought and prayer into the selection and presentation. Vary the format occasionally during the first several minutes of the society meeting.

Special music

The chorister is in charge of arranging special music for the society meeting.

Please refer to the music policy in the student handbook and the Chorister section of the Society Officer Overview.

Weekly Meetings

Beginning & ending

- Meetings should begin promptly at 11 a.m. and end no earlier than 11:35 a.m.

Food and drink

- Food or drink may not be brought into society rooms without permission. See the CLD Director for more information.

Program

- Societies must furnish their own programs using their members.
- Individual society meetings, skits and programs do not have to be checked, but they must be in good taste honoring the Lord.
- The University costume room cannot lend out anything for student organizations.
- The society may reserve equipment from Instructional Technology Services if it does not own any. Please inquire at Instructional Technology Services for details.
- Films or videos may be shown as a part of a society program or dating outing only under certain conditions and with approval from the CLD Director.
- Video games may not be used in Friday society meetings.
- A time of spiritual focus needs to occur each meeting, whether it be extended prayer, praise, or encouragement from God's Word, etc.
- Attendance needs to be taken every meeting.
- Do not stand on any furniture (e.g., chairs, tables, and air conditioners). Do not sit on the air conditioners.
- Do not allow your society members to block the windows of your society room.

Room changes

- Room changes may be requested through the [Records Office](#). If possible, please come with another room in mind. There are no guarantees on room changes. There are many factors that have to be considered before we can move a society.
- In order to avoid giving any society a long-term advantage over another, you should expect to have a different society room every year or so. A change, however, is not guaranteed.

Special speakers

- Special speakers from off campus must be approved through the CLD Director
- Your society chaplain may ask a GL or AGL to speak for him or her in the Friday society meeting or Tuesday night prayer meeting.

Visiting other societies

- No one is allowed to attend another society without permission.

Possible Meeting Locations

Tuesday/Friday Meetings

- Societies meet in their assigned rooms each Tuesday evening at 9:30 p.m. for prayer meeting and Friday morning at 11:00 a.m. Societies may use the pavilions, athletic fields, field house, pool, or any other approved locations during society meeting. All areas must be reserved before use.

Buildings

- Please see the Reservation and Contact list [here](#)
- In order to reserve a building, you must request permission from the appropriate office and then wait for approval. No reservations are final until you receive approval.

University field house/pool/athletic fields/Activity Center

- May be reserved through the DFH (administrative assistant).
- May be used for society meetings.
- All who will be on the field house floor for any reason must either wear tennis shoes or remove shoes before going onto the floor. No street shoes are permitted
- No tacks, nails or anything that will deface University property may be used in the field house.

Gazebo

- May be reserved through Events Office.
- May be reserved for society meetings.

Pavilions

- May be reserved through Events Office.
- May be reserved for society prayer meetings, society meetings, brother/sister fellowships and outings.

Den

- The Leadership Strategy Room in the Den can be reserved through the [Center for Leadership Development](#) for officer meetings.
- The Den may not be used for society meetings since it is still open for business to the public. Exceptions may be granted by the CLD Director for special circumstances.

Society rooms

- Rooms should be kept very neat and clean. Make sure that your room is ready for the next hour's class. Erase any markings made on the chalkboards, and put chairs back in order.

Membership

1. All University students under 23 must join a society of their choice.
2. Any society who after graduating its seniors has 150 members or more will be restricted the following year in its rush to incoming freshmen whose parents, brothers, or sisters were in the society.
3. Post-graduate or graduate students will not be permitted to participate in their former society unless they have obtained permission from the CLD Director.

Music Check

Please reference the guidelines in the society officer overview.

Nominations

1. All nominations must be held on the date and time specified by the Records Office (unless approved by the CLD because of an un-resolvable conflict).
2. **Read and follow all instructions** for nominating officers.
3. It is best to submit 7-10 people for each office, so that you will have enough for elections.
4. Nominee Qualifications:
 - a. Continued undergraduate enrollment next semester
 - b. Earning a cumulative 2.0 GPA
 - c. Not on academic probation or disciplinary restriction
 - d. General Major Officer Qualifications (some societies vary based on constitution)
 - i. Rising junior or above next semester (unless special permission granted by CLD Director)
 - ii. Will have completed two semesters at Bob Jones University
 - iii. Student Development & Discipleship recommendation

Note System

Specific Days TBD – Pick up: 10 pm – Finish: 10:30 pm

1. The note system is to be delivered only by foot - no rollerblades, cars, skateboards, bikes.
2. The CLD staff will email society presidents the week before they are responsible for night mail with further instructions.

Responsibilities of men's societies

1. Men should knock on the door and wait for the RA to give them the notes. Do not leave the mail outside the door.
2. Men are never to enter the women's residence halls when delivering notes.
3. Men should never use cars or vehicles of any kind in the transportation of notes.
4. Men should not use more than six members to deliver notes.
5. Men should not sing, yell, or attract attention in other ways while delivering notes. Delivering notes is a service, not an advertisement.

Responsibilities of women's societies

1. Once the mail is delivered, pick up the mail in the Residence Hall Lobby and distribute.

Officers

General

1. If an officer is unable to serve the entire semester, his or her position is to be filled by the runner-up unless CLD Director approves other arrangements.
2. Societies must have a president, vice president, chaplain, treasurer, secretary, chorister, CSC representative, and athletic director. Other officers may be added at the society's discretion.
3. The Inter-Society Council has a document that details what is expected of some of the major and minor offices. Please make sure your officers are operating in accordance with the information they are given at the beginning of each semester.
4. Officer Elects: an officer elect that receives an incomplete grade at the end of a semester but still earned an overall C average may hold an office for the upcoming semester if the incomplete is made up by the Friday of the first full week of classes. If the student desires to make up the work by the appropriate incomplete deadline, the student may not hold the officer position.

Treasurer

1. The Inter-Society Council Treasurer will audit your society's treasurer's books once a semester.
2. Withdrawing money from the drawing account:
 - Two signatures are necessary in order to withdraw money (either cash or money order).
 - The society treasurer must sign.
 - The society president or vice president must be the other signer.
 - We require that the two officers come at the same time. **Each officer must have his ID card.**
 - Your society must have the money in its account. You may not draw money now against the society dues that will be deposited in your account later in the semester.
3. Depositing money into the drawing account: any society officer may deposit money into the account. You must have a record of the transaction.
4. To cash a check made payable to the society, follow the instructions for No. 2 above.

If you find your society in a situation where it is absolutely impossible to meet one of the above regulations, the CLD Director may grant any exceptions.

Secretary

1. It is vital that your secretary be vigilant in attendance taking. Your society meeting should begin at 11 a.m. Those who are not in the room at 11 a.m. should be counted late/absent.
2. Please take minutes in your society officer meeting. The ISC Secretary will audit your records at the end of each semester.

Outings

See the [Society Outing Guide](#) for information about society outings.

Prayer Meetings

1. Prayer meetings should begin on campus at the time specified by the administration on Tuesday nights at 9:45 p.m.
2. Prayer meetings should include a time of spiritual focus led by the chaplain as well as a time of prayer.

Publications

The CLD Director must approve all society publications, including, T-shirts, buttons, videos, etc.

1. Please email a copy or picture of the proposed publication to CLD@bju.edu.
2. Societies pay for printouts made on University printers from their operating budget. If multiple copies are necessary, print one copy and duplicate the rest in the Bellis Copy Center. For further guidelines, please reference the computer policies page located at http://home.bju.edu/services/infotech/csc/computer_access.php.

Rush Week

Rush Week is a time when great enthusiasm can be built for your society. Many societies are wonderfully creative in reaching out to new students. While we want to encourage creativity, enthusiasm and friendliness, our creativity as Christians must never detract from God's purposes for our lives or for the organization He calls into existence. Societies should focus on creating new relationships with the freshmen and not on being cool or having a rowdy time. Relationships are the key factor in why people join societies; therefore your society should spend its time wisely by putting its effort into creating new relationships. Presidents, be sure to supervise your Rush activities according to the principles above. If you keep in mind the thrust and mission of what God intends to do at BJU, the values we proclaim from the Scriptures, and the kind of servant that God desires to produce here, you should be on target. If you take your cues from the world, you will become a liability to the Lord's purposes here.

*Every society will have the same amount of frontage space

*Electricity is provided but please bring extension cords

Location

- **The Rush Party for men and women societies will be on the Lower Athletic Fields near the Activity Center.** Brother/sister societies will be next to each other.
- Booths may be set up in each plot based on assignment. Plots have approximately 15 feet of frontage space. Booths must have at least one side completely open.
- Signs with the numbers will be attached to each plot.
- Societies will be allowed to set-up their rush materials only in their assigned plot.
- Electricity is provided but not extension cords; generators are recommended if your society can locate and use one.

General Guidelines

- **No vehicles, trailers, etc. may be driven on the lawns.**

- No live animals are to be used or displayed.
- Large grills and 5- to 10-gallon coolers may be borrowed from the [Distribution Center](#). No low-level grills may be used. Grills must be 2 feet above the grass. No bonfires.
- Graduates, former students or graduate students who were once in your society should not be a part of Rush in any way.
- Keep your Rush booth, as well as the ground around your booth, clean. Never leave the place a mess. Your society is responsible for its own trash. Have extra garbage bags or cans available.
- No P.A. systems or loud radios are allowed.

Time Limits

1. Rush Week begins on the day designated in the Calendar of Events.
2. Rush Parties:
 - Societies may begin setting up their booths or signs at **5:00 p.m.** on the day of the Rush Party.
 - Rush Week ends on the Saturday of induction at noon for first semester and at 5 p.m. on Friday for second semester.
 - Rush parties will be on Friday night from 8 p.m. to 10:30 p.m.
 - The DFH has asked that all signs and booths be removed by **11:30 p.m.** immediately after the Rush Party.
3. Second semester Rush begins upon return from Christmas vacation and ends at 5 p.m. the next Friday.

Unacceptable Rush Methods

1. No society member may use personal or society funds to buy freshmen anything other than food or meals.
2. Any outside donations must be approved by the CLD Director.

Induction of New Members

1. First semester an induction night program will be held on the second Saturday of the semester in the Alumni Stadium (DFH in case of rain).
 - Each society should have only one representative at the concession area by 6:45 p.m. Only one representative from your society should be there. Everyone else should be in the society induction location.
 - Each representative must carry a sign conforming to the following specifications:
 - a. Clearly informs freshman of the society name and/or mascot.
 - b. Safe to run with the sign around campus.
 - c. The societies will be announced and presented in the order specified by the CLD Director.
 - d. Society representatives will then lead the new members to their society rooms for the induction.
 - e. The representative may also carry another object (flag, mascot, etc.) that is not dangerous to run with.
2. Second semester, new students will meet with society leaders and make a decision and email their decision to the Center for Leadership Development. The CLD will notify society presidents which students joined their society and presidents are expected to contact and welcome new members within 48 hours.

Rush Policy Violations

1. The CLD Director and Inter-Society Council will determine when a rule has been violated and will determine the penalty, depending whenever possible upon the fine chart.
2. All questions regarding Rush fines should be directed to the men's or women's ISC Director.

Scholastic Bowl

The Scholastic Bowl is a single elimination trivia tournament, hosted by the administration for all societies during the second semester. Every society can choose to participate in the first round and will stay in the tournament until a contest is lost. Each Scholastic Bowl game will consist of three rounds of eight minutes each.

Team Members

1. A team consists of three members.
2. A team may have alternates who may be substituted between rounds.
3. Each team shall have a captain.
4. Students who are permanently restricted or on probation (disciplinary, spiritual, or academic) may not participate.

Contest Personnel

Each participating society will furnish a timekeeper and a scorekeeper through the quarter-final rounds for the purpose of assisting the MC/judge.

Note: In the semifinal and final rounds, faculty members will serve as timekeepers and scorekeepers. Each Scholastic Bowl game will consist of three rounds of eight minutes each.

Scoring

1. Correct initial answer = 10 points
2. Correct rebound answer = 5 points
3. Incorrect initial answer = minus 5 points
4. Incorrect rebound answer = 0 points
5. Each correct item on a bonus question = 5 points

Attendance Regulations

The Records office will email society leadership attendance regulations for the Scholastic Bowl. Please follow the directions in the emails.

Service Projects

Societies are encouraged to organize extension ministries, community service projects and campus ministry projects throughout the year. The **goal for society projects** is twofold:

- 50 percent of your society to participate in a community or ministry project
- Each society plan at least one community service project per semester

All service projects should be approved through the Center for Leadership Development Office no later than two weeks before the date of the project. You may submit an official proposal by using the Society Event Proposal found at www.bjuclld.com/isc.

Society Identity

1. A society may change its essential characteristics (name, colors and mascot) no more than once every 10 years.
2. If you wish to make a change in your society name, colors, or mascot present your proposal to the CLD GAs.
3. After administrative approval (Mr. Mike LeViere and Dr. Matthew Weathers), your society may vote on the possibilities.

Society of the Year Trophy

Each society will be rated on a combination of the following criteria:

- Service: 30%
 - Leadership: 25%
 - Sports: 25%
 - Scholastic Bowl: 10%
 - Academics: 10%
1. Service (30%)
 - Points are awarded based on the average number of hours each society member serves on Community Service Council projects or approved Society Service or Outreach Projects. The total hours are divided by the total number of society members to get the total average hours per member.
 - Points are awarded based on the table below.
 2. Leadership (25%)
 - The Center for Leadership Development will complete the "Society of the Year" form for each society.
 - The Society Leadership form records member leadership roles and participation in campus student organizations.
 - Points are awarded based on the table below.
 3. Sports (25%)
 - The records office will calculate the final winner for the sportsmanship award based on winning totals in of the society intramural sports events and participation of society members.
 - All sports will be taken into consideration.
 - The men and women's intramural handbook details the points given for competition.
 4. Scholastic Bowl (10%)
 - The tournament judge will determine the winning society.
 - Points will be awarded according to the table below.
 5. Academics (10%)
 - The Records Office will determine the societies with the highest academic averages.
 - Points will be awarded according to the table below:

	1st (100%)	2nd (75%)	3rd (50%)	4th (25%)
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Service	30	22.5	15	7.5
Leadership	25	18.75	12.5	6.25
Sports	25	18.75	12.5	6.25
Scholastic bowl	10	7.5	5	2.5
Academics	10	7.5	5	2.5

1.
 - On the basis of the points awarded and in light of the society's attitude and conduct throughout the year, the Administration will determine the final winner after conferring with the Center for Leadership Development Staff.
 - This trophy is to be school-wide, with both men's and women's societies having an equal opportunity to capture the award.

Note: Many areas of leadership and participation are not considered for this award since students involved in these areas either receive a salary (ensembles, residence assistant) or academic credit. This award rewards voluntary service and or participation that is not recognized academically or financially.

Leadership Trophy

The society with the highest average of members in leadership roles during the academic year will receive the Leadership Trophy.

Service Trophy

The society with the most points for average service hours during the academic year will receive the Service Trophy.

Warehouse

Floor plan:

1. Location: The ISC warehouse is located directly across from the West gate next to the cleaners.
2. Access
 - You and your society officers may check out the key to the ISC warehouse from the Center for Leadership Development office. You must return the key the day you borrow it.
 - During Rush the ISC warehouse will be unlocked by Public Safety so there is no need to check out a key
3. Rules
 - Each society should have only one booth in the warehouse.
 - The ISC warehouse holds the booths you will use for Rush at the beginning of the year. You may also store anything else that belongs to your society in the warehouse (e.g., sports equipment).

- You may store anything in the warehouse that fits inside your booth. Your booth in the warehouse is the only place you may store your society possessions. Nothing should be sticking out of it in any way.
- No chemicals (paint, etc.), flammable liquids (lighter fluid), or combustible materials (charcoal), can be stored in the ISC Warehouse. It will be thrown out if we find it.